

SHENNECOSSETT WOMEN'S GOLF ASSOCIATION BY-LAWS  
Approved October 2, 2025

ARTICLE I  
Name

The name of this Association shall be Shennecossett Women's Golf Association, hereinafter referred to as the SWGA.

ARTICLE II  
Fiscal Year

The Fiscal Year of the SWGA shall be from November 1st to October 31st in each following year.

ARTICLE III  
Organization

Section 1. A member in good standing in the SWGA shall be any woman, who is at least 16 years of age and has paid her assessment to the SWGA

Section 2. Rights and Privileges

a. The rights and privileges of members shall be limited to such rights and privileges given them by the Executive Board or by Committees within their respective authorities under these laws, or by the By-Laws. Any person becoming a member shall there by automatically be bound by and subject to these By-Laws or any amendments thereto and by the rules and regulations of the SWGA.

b. A member in good standing has the privilege of voting at the Spring, Fall or Special Meetings.

c. Any member of the SWGA, who is a current annual season pass holder of the Shennecossett Golf Course, shall be eligible to play in all Ladies Day events and participate in SWGA tournaments and affairs.

Any member of the SWGA, who is not a current annual season pass holder of the Shennecossett Golf Course, is entitled to participate in the scheduled Ladies Day and limited SWGA tournaments and events. Those who are not current

annual season pass holders of the Shennecossett Golf Course are not eligible to participate in the following tournaments: Women's Club Championship, and the Senior Women's Club Championship.

d. The Tournament and Ladies Day committees set the dividing lines between flights, when necessary.

e. SWGA membership responsibilities include, but are not limited to, abiding by (1) the rules and etiquette of golf as defined by the USGA and modified by the SWGA to suit local conditions, (2) the SWGA Bylaws, and (3) the rules and regulations found in the current SWGA Handbook.

## ARTICLE IV

### Membership

The Executive Board shall be empowered to set an assessment on each member.

Said assessment shall be used to defray expenses for tournaments, prizes, socials, and any other obligations of the SWGA. Such assessments must be paid in full on or before May 1st by returning previous-year members. Returning SWGA members who fail to pay their membership assessment by May 1<sup>st</sup> may be charged a special assessment determined by the SWGA Executive Board.

New members joining after May 1st acquire appropriate rights and privileges of the SWGA, upon the receipt of their assessment.

## ARTICLE V

### Election of Officers

Section 1. The Officers of the SWGA shall consist of President, Vice-President, Secretary and Treasurer, who shall be elected at the Annual Fall Meeting and shall serve a period of two years. Nominations may be made from the floor.

Section 2 Duties of Officers:

a. President – The President shall preside at all Special and Executive Board Meetings. In the event of her inability to preside, the Vice-President shall preside. The President shall appoint chair ladies and members of committees, except the Nominating Committee. The President is authorized to approve expenditures for miscellaneous SWGA expenses up to the amount of \$100.00. Any expenditure over this amount must be approved by the Executive Board.

The President, with the consent of the Executive Board, may from time to time, at their discretion, create any additional committees for a given fiscal year.

The President or her designee represents SWGA as a member of the Town of Groton, Golf Advisory Board.

b. The Vice- President shall assist the President and be available to attend any meetings or represent the SWGA in the absence of the President. The Vice-President shall chair the Nominations Committee.

c. The Secretary shall take all minutes for the SWGA. In her absence, the President shall appoint someone to take the minutes.

d. The Treasurer shall have charge of all money matters, collect assessments and issue receipts. The President's name and Treasurer's name shall appear on the checkbook and bank statements.

## ARTICLE VI Executive Board

Section 1. The Executive Board shall consist of the SWGA Officers, plus the Chair Ladies of each standing committee and the immediate Past President.

Section 2. Quorum. A quorum shall consist of 25% of the Executive Board members, include the presiding officer. Each Executive Board member has one vote. Votes are not determined by the number of positions an Executive Board member may hold.

Section 3 Meetings. The Executive Board shall meet at any time or place designated by the President. The President shall call a meeting of the Executive Board upon request of three members of the Executive Board.

Section 4 A majority of those present and voting shall govern at any Executive Board meeting. All voting shall be oral unless otherwise decided upon a majority of those present.

Section 5 Powers and Duties –

a. The entire supervision, control and management of the SWGA shall be with the Executive Board.

b. The Executive Board shall have the right to require Committees and Officers to report to the Executive Board from time to time as it shall see fit.

## ARTICLE VII Meetings

- Section 1      Annual Spring and Fall Meetings. The Annual Spring Meeting shall be held in March/April, and the Annual Fall Meeting shall be held in September/October at a time and place to be determined by the Executive Board. All members shall be notified by email. Meetings may include an option to meet electronically and/or vote by proxy.
- Section 2.      Special. Special meetings of the SWGA shall be called by the President upon request of three members of the Executive Board or the President.
- Section 3      Voting. A majority of all members present at the Spring, Fall or Special meeting shall decide all questions arising therein. Prior to the meeting, any SWGA member who is not able to attend in person in may vote by proxy at these meetings by giving another SWGA member who will be present in person her completed proxy form.
- Section 4.      Quorum. At any Spring, Fall or Special meeting, a quorum shall consist of 25% of the membership.

## ARTICLE VIII Committees

- Section 1      The Standing Committees shall be as follows:
- a. Tournament
  - b. Handicap
  - c. Social
  - d. Ladies Day
  - e. Member – Guest
  - f. Grievance
  - g. Charitable Events
  - h. Volunteer Coordination
  - i. Technology Administration
  - j. Travel Golf

- Section 2. Rules Pertaining to Committees: No Committees shall incur any expense without prior approval of Executive Board and President.
- Section 3. Nominations Committee: This committee shall be chaired by the Vice President. The Vice President shall appoint two other members. In an election year, the Nominations Committee is formed by the first Tuesday of August and reports its slate at the Annual Fall Meeting.
- Section 4. Powers of the Standing Committees:
- a. Tournament. This committee shall establish the rules and be responsible for the execution of the following tournaments: Women's Club Championship, Handicap, Four Ball, Senior Women's Club Championship and President's Cup. The committee shall also be responsible for the recognition of tournament winners, including updating all associated prizes including SWGA champion boards and trophies. Decisions of this committee shall be final.
  - b. Handicap. The handicap committee shall be empowered to establish handicaps for all members using the system of handicapping recommended by the United States Golf Association.
  - c. Social. This committee shall work in promoting SWGA affairs of a social nature, including the opening and closing events.
  - d. Ladies Day. This committee shall have the responsibility of forming and directing Ladies Day activities.
  - e. Member – Guest. This committee shall be responsible for arranging the Member – Guest Day events, including the rules and regulations pertaining to the event. Decisions of this committee shall be final.
  - f. Grievance. This committee, consisting of the President, Vice-President and Tournament Chair, shall settle all grievances.
  - g. Charitable Events – This committee shall be responsible for coordinating an annual charitable event.
  - h. Volunteer Coordination – This committee shall be responsible for assisting the Pro Shop with coordinating membership support for events needing volunteers
  - i. Technology Administration –This committee shall update the Technical Guide and invite new members to our workspaces.
  - j. Travel Committee –This committee will arrange travel opportunities for SWGA members to play on other golf courses.

ARTICLE IX  
Amendments of By-Laws

The Shennecossett Women's Golf Association By-Laws may be amended, modified and/or repealed by a majority of all members in good standing, present or by proxy at any Spring, Fall or Special meeting. The call for such a meeting shall give notice of the contemplated change.

ARTICLE X

Robert's Rule of Parliamentary Procedure shall govern at all Spring, Fall and Special meetings, Executive Board meetings and Committee meetings.

Past By-Law Amendments Approved:      November 1969, April 1973, April 1974, April 1977,  
May 1981, October 1985, April 1987, October 1989,  
April 1997, April 2006, September 2013, April 2015,  
and October 2017.